



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Committee of the Whole  
Tuesday, June 20, 2023 ♦ 7:00 pm  
Boardroom**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Halaena Buenviaje (Student Trustee)

**Regrets:** Mark Watson

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 20, 2023, meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1 Unapproved Minutes of the Special Education Advisory Committee Meeting  
- April 18, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of April 18, 2023

**Carried**

**4.2 Unapproved Minutes of the Special Education Advisory Committee Meeting  
- May 16, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved



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minutes of the Special Education Advisory Committee Meeting of May 16, 2023

**Carried**

### **4.3 Unapproved Minutes of the Faith Advisory Committee Meeting - May 25, 2023**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of May 25, 2023

**Carried**

### **5. Committee and Staff Reports**

#### **5.1 Unapproved Minutes and Recommendations of the Policy Committee Meeting - June 12, 2023**

Trustee Dignard presented the minutes and recommendations from the Policy Committee Meeting of June 12, 2023.

- THAT the Committee of the Whole refers the Trustees' Code of Conduct Policy, #100.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Assessment Evaluation Grading and Reporting Policy #200.42 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Cessation of Employment Policy #300.03 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Hiring Non-Academic Staffing Policy #300.11 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Educational Field Trips and Excursions Policy #500.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Investment of Board Funds Policy #700.03 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Electronic Websites policy #600.33 and Board Owned Mobile Devices Policy #600.03 to the Brant Haldimand Norfolk Catholic District School Board for rescinding.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee Meeting of June 12, 2023

**Carried**



Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of June 12, 2023.

**Carried**

**5.2 Unapproved Minutes and Recommendations of the Accommodations Committee Meeting - June 6, 2023**

Trustee Dignard presented the minutes and recommendations from the Accommodations Committee Meeting of June 6, 2023. Various geographical areas within the Board boundaries were discussed including a future childcare centre along with ongoing boundary reviews.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accommodations Committee Meeting of June 6, 2023

**Carried**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Accommodation Committee recommends that the Committee of the Whole refers the 2023-24 Capital Priorities as identified in the report for submission in the 2023-24 Capital Priorities Program to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

**5.3 Special Education Annual Report 2022/2023**

Superintendent Wilson and Special Education Lead Sandra DeDominicis brought forward the 2022/2023 Special Education Annual Report, along with the BHNCDSD special education model beginning in September 2023 were presented. Some of the special education programs offered, including Bartimaeus, Empower, Key Math, Story Champs, and the successes had in the various programs were presented to the Board. CCAT testing and giftedness were discussed. The dates for the summer camps were requested to be sent to the Trustees.

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Special Education Annual Report 2022-23 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.4 Literacy and Numeracy Plan**

Superintendent Temple presented the literacy and numeracy plan. The student achievement team's involvement in supporting students includes professional development, in-classroom support, diagnostic information, availability of resources and planned interventions. Highlights from the plan were presented along with tiered supports and next steps.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Literacy and Numeracy Plan to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.5 Student Support Services and Mental Health and Addictions Strategy**

Superintendent Greco presented the student support services and mental health and addictions strategy. This strategy promotes safe inclusive welcoming spaces for BHNCDSD students. The steering committee is comprised of employees from several employee groups across the system and trustees. Self regulation will continue to be a focus moving forward along with promoting wellness during challenging times along with access to supports. The three tiers of support were presented along with the driving factors that contribute to referrals. The effects of the pandemic on students and next steps were discussed.

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Student Support Services and Mental Health and Addiction Strategy Annual Report 2022-23 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.6 Q3 Capital Update**

Superintendent Keys presented the Q3 Capital update. The updates included various capital projects including timelines on the new elementary school in Caledonia, the future secondary school in Brantford, and the Assumption College sports field.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Quarterly Capital Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**6. Information and Correspondence - Nil**

**7. Trustee Inquiries**

The trustees reflected on attending the special education graduations at the various BHNCDSD high schools and complimented the work that is being done across the system to support all students.

**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.



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### **11. Closing Prayer**

The closing prayer was led by Chair Petrella.

### **12. Adjournment**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the June 20, 2023 meeting.

**Carried**

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**Next meeting:** Tuesday, September 19, 2023, 7:00 p.m. – Boardroom